



2020 COUNCIL

Document Workbook

League of Women Voters of Colorado

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2020 Council Workbook

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COUNCIL 2020

SATURDAY, MAY 30, 2020 AGENDA - WOMEN BREAKING BARRIERS

CALL TO ORDER -- ZOOM

10:00am

Welcome & Call to Order

Ruth Stemler, LWVCO President

Credentials Report

Agenda Adjustments and Adoption / [Page 2](#)

Approval of 2018 Council Minutes / [Pages 4-6](#)

Appointment of Reading Committee & Parliamentarian

Standing Rules for Council adopted / [Page 3](#)

ROLL CALL OF LOCAL LEAGUES – 2 minutes per League

11:05 BREAK (10 mins)

BUSINESS MEETING (*Presentation and discussion*)

11:15am

LWVCO Board Members & Committees

Financial Statement / [Pages 7-9](#)

Budget Presentation 2020 – 2021 / [Pages 10-12](#)

By-laws / [Pages 25-34](#)

Nominating Committee / [Page 36](#)

12:05pm

Directions to the new board from delegates

ADJOURN

12:30pm

TIPS FOR COUNCIL DELEGATES

SPEAKING

Use the chat box to put your name on the list for speaking (Use the name raise icon) You will be recognized before you can begin to speak.

Identify yourself by name and local League.

SECONDS

Motions or resolutions from a committee of more than one do not require a second.

AMENDMENTS

Use the following terminology when amending a motion:

"I move to amend the motion

by... adding...

striking out...

striking out and inserting or substituting..."

CLOSING DISCUSSION BY CALLING THE QUESTION

To request a debate to be closed and a vote be taken, you may 'call the question' by saying the following:

"I move the previous question." or "I move that debate cease on this question."

A second is required and a vote will follow immediately on whether to stop the debate. If the motions carries, debate ceases and the vote is immediately taken on the main question. If the motion fails, debate will continue on the main question.

ADOPTION OF THE STANDING RULES FOR COUNCIL

Proposed Rules for 2020 Council

1. At the beginning of the meeting, the Secretary shall report the number of properly registered delegates and shall make supplementary reports as necessary.
2. Motions must be submitted in writing in the chat box to the secretary and include the name of the mover and seconder.
3. Only delegates and observers (who are members) may speak.
 - All speakers state their Name and Local League.
 - No speaker may speak more than twice to the same question.
 - No speaker may speak twice until all who wish have spoken the first time.
 - Two minute per speaker time limit unless permission of the assembly is granted by a two-thirds vote.
 - Observers may speak, but not vote.

Notes LWV CO State Council 2018 06 02

Call to order by Toni Larson 9:48

Legislative wrap-up – Andrea Wilkins – staff lobbyist – heads up LAC and educates board members on league positions.

LAC – the LAC includes 25 volunteer lobbyists – listed on the legislative letter in the packet. They need new members if anyone is interested. They meet biweekly during the session and discuss legislation and how it might relate to league positions. They followed 90 bills this past session, focusing on key issues including PERA Solvency; opioid crisis, K-12 funding; and transportation and infrastructure.

1. PERA solvency – a bill followed by LAC – required bipartisan discussion and compromise.
2. Opioid bills – services, funding, etc. was studied prior to the session which resulted in 6 bills.
3. Transportation was a priority issue for both Republicans and Democrats – Senate Bill 1 – transportation infrastructure funding bill allocates \$645 over 2 years.
 - a. Introduced the first day of the session; didn't pass until the last
 - b. \$495 M from the current budget; the remainder the following year.
 - c. Allocation of funds -- 70% to CDOT; 15% local; 15% multimodal transportation (includes 2.5M for a front range passenger rail commission to create a 7-year plan). Republicans tend to want to support roads and bridges while democrats tend to want to support "people" moving vs. just car moving. There is a sentiment that multimodal transportation projects only benefit urban areas.
 - d. Authorizes a referred measure to approve \$2.3B in funds in 2019. 85% would be CDOT and 15% multimodal. To be paid back to the general fund over 10 years. This will be cancelled if other ballot measures in 2018 pass.
4. Education - HB 1379 Public School Finance Act (K-12) has more funding for K-12 due to more favorable income projections – 3.3% increase in per pupil funding; \$150M pays down the budget stabilization factor (negative factor which is approaching 1B); provides \$30M in funding for rural schools.
 - a. Gallagher amendment reform – a committee is studying this over the summer – it limits property taxes which results in reduced local funding for education and thereby increases the state obligation to fund education. A bipartisan agreement that there is a solution needed.
5. *Zombie bills* – recur periodically – a product of split party control of the legislature – have critical mass in their chamber of origin but not in the other chamber – they tend to be partisan in nature. These might turn up as election issues. Examples are:
 - a. Repeal of gun regulations,
 - b. Restricting abortion
 - c. Sanctuary cities
 - d. Climate change
 - e. Paid family leave
6. *Sexual harassment was a big issue* – 6 legislators had allegations made against them. An independent 3rd party group studied policies and procedures re. culture and disciplinary action. They found that sexual harassment is prevalent but not reported. Made recommendations e.g. to see a higher standard of behavior, create an office of legislative culture; Equal Opportunity advisory panel; review and revision of existing policies and procedures. The report was issued toward the end of the session, so leadership tabled the issue – an interim committee has been established to address the issues.
7. *State budget* – there is some increased income (\$2B) compared to last year which made passage easier. This enabled investment in PERA, transportation and K-12 education. Also increased the state reserve from 6% to 7.5%. Did it get close to reaching the Tabor revenue limit? Revisions to the hospital provider fee gave some flexibility.

- a. Homestead act for veterans and seniors? We don't have a position on it, but it does have an impact on the state budget.
- b. Concern about lack of availability of funding of full day pre-school and kindergarten -- requires reform of education funding
- 8. *Redistricting* – The highest priority issue of LAC this year. 2020 census will require re-drawing of maps This brought together interested parties from all over the state. The goal was to have more fair districting and more competitive elections.
 - a. Originally imagined as a ballot initiative but reconsidered given the time and effort required to collect signatures.
 - b. LWV CO was part of a coalition that produced the bills which were passed through both houses of the legislature unanimously. There was bipartisan sponsorship in both houses.
 - c. Introduced April 18 and made it through by May 7 and signed May 16.
 - d. Key change is creation of an independent balanced commission which includes 12 individuals for each – 4 members each from R, D, and unaffiliated voters. Maps will be drawn by non-partisan staff protecting the interests of minority communities.
 - e. Fair Maps Colorado web site describes the process. We'd like all local leagues to endorse.

9. *Questions*

- a. PERA discussions – we didn't follow specifically – a lot of concern that previous fixes didn't fix.

10:45 Election Preview – Gerri Cummins – further information will be available at September's Making Democracy Work conference – September 29.

- 6 referred issues – Gerri is looking for volunteers to work on language for the ballot issue booklet.
- Others – August 8 is the deadline for signature gathering; we will know by mid-August which things are on the ballot; Sept 10 SOS certifies the ballot; final proofing after Labor Day. Look on the SOS web site to see details on what is being worked on.
 - Education proposal – increase in income tax
 - Transportation – increase in sales tax
 - Other issues may arise – fracking setbacks
- Training will be after September 15 – will include drafting of a "speech" and PowerPoint – booklets will be available by the 20th of September.
- Empty chair issue – Gerri will be working on drafting new policy modeled after MN policy.

11:00 Business Meeting Toni Larson

- **Credentials Report** – Jeanette Reported that 32 individuals are present 14 leagues represented.
- Election of officers -- Toni reiterated her motion to approve the slate of officers as printed in the workbook with the addition of Lena Brown as Voter Editor. Jean Fredlund is from Adams not Denver. The motion passed unanimously.
- **Adoption of Budget** – Bonnie Seals reiterated the motion to approve the budget on page 38 of the workbook. The motion was passed unanimously.
- **Directions to the New Board** from delegates
 - Thanks, to the board for all the work and communication on redistricting; Updates from Jean and Toni were very valuable in explaining the issues – links were very helpful to get full information.
 - Would like an email from Lena Brown – information will be on the Colorado Voter coming out next week. All local league leaders will get updated contact information on board members.
 - Question about drop box – could we put strategy planning information there?
 - State presidents across the country have a conference call every month with the national president. This type of web conferencing model would work for other issues in the state. National also sends out notices with linked detail.

- Please keep sending ideas about better communication
 - Post the strategic plan report on the State web site. Sue will also send to local contacts for their distribution.
 - Explain Dropbox? There are files available from State League on “cloud” based files that can be accessed by local leagues.
- **The meeting was Adjourned at 11:21.**

League of Women Voters of Colorado
Statement of Activity versus Budget
July 2019 - March 2020

	<u>Total</u>	<u>Annual Budget</u>
Revenue		
4000 Development		
4005 Direct Mail Drive - Voter Ed	2,062.50	30,000.00
4006 Direct Mail Drive - Advocacy	11,140.00	<i>Combined with above</i>
4007 Contributions - Restricted	0.00	10,000.00
4008 Contributions - Unrestricted	16,745.13	5,000.00
4009 Contributions - Board giving	979.79	0.00
4010 Fundraisers	0.00	20,000.00
4013 Colorado Gives	9,649.29	12,000.00
4015 Car Donations	0.00	500.00
4020 Bequests	36,286.00	1,000.00
4021 Memorials	100.00	<i>Combined with above</i>
4025 Silent Auction	30.00	0.00
4030 Foundations &,Grants	10,750.00	
4031 LWVEF Voter Services Grants	262.50	
4032 LWVEF Advocacy Grants	3,500.00	
4033 LWVEF MDW Grants	2,000.00	
4034 Brown Bag/NPV Project	10,000.00	
Total 4030 Foundations &,Grants	<u>26,512.50</u>	<u>\$ 46,000.00</u>
Total 4000 Development	<u>103,505.21</u>	<u>\$ 124,500.00</u>
4035 Memberships		
4040 PMP Membership	29,250.00	27,110.00
4045 MAL Dues	112.00	2,400.00
Total 4035 Memberships	<u>29,362.00</u>	<u>\$ 29,510.00</u>
4050 Local League Services	600.00	500.00
4200 Publications	97.00	
4210 Ballot Issues Pamphlets	2,831.64	2,000.00
4215 Legislative Letter	0.00	1,500.00
4220 Program Books	0.00	350.00
Total 4200 Publications	<u>2,928.64</u>	<u>\$ 3,850.00</u>
4300 Meetings and Conferences	50.00	
4320 League Day	5,665.00	7,500.00
4330 Legislative Conference	4,235.00	5,500.00
4340 League Council	0.00	3,000.00
Total 4300 Meetings and Conferences	<u>9,950.00</u>	<u>\$ 16,000.00</u>
4600 Other Income		
4650 Interest/Dividend Income	18,385.19	20,000.00
4655 Change in Investment Value	(83,538.29)	0.00
4660 Centennial Merchandise Sales	1,059.05	0.00
4690 Misc Income	0.01	0.00
Total 4600 Other Income	<u>(64,094.04)</u>	<u>\$ 20,000.00</u>
Total Revenue	<u>82,251.81</u>	<u>194,360.00</u>

Transfers from other funds

		note; add'l \$8,233.17 transferred 4/6/2020	
1006 FirstBank Money Market Savings	35,000.00		41,592.00
1013 Investment Fund at ITC	0.00		58,250.00
1014 Future Fund at ITC	0.00		0.00
Total Transfers	35,000.00		99,842.00
Gross Profit	117,251.81		294,202.00

Expenditures

5000 Development Expense

5006 Direct Mail - Advocacy Expense	1,376.05		
5010 Fundraiser Event Costs	1,300.00		
Total 5000 Development Expense	2,676.05		\$ 2,550.00

5050 LWVEF Grant Activities

5051 LWVEF Voter Svcs Grant Expenses	160.88		300.00
5052 LWVEF Advocacy Grant Expenses			
5052.1 LWVEF PPFM grant expenses	1,600.00		0.00
Total 5052 LWVEF Advocacy Grant Expenses	1,600.00		\$ 0.00
5054 LWVEF MDW Grant Expenses	12,189.72		4,000.00
Total 5050 LWVEF Grant Activities	13,950.60		\$ 4,300.00

5100 Membership Expense

5115 MAL Per Member Payment	112.00		1,600.00
Total 5100 Membership Expense	112.00		\$ 1,600.00

Local League Costs

5160 Member Services/Field Services	0.00		2,500.00
5170 Start-up Costs for SLU	0.00		500.00
Total Local League Costs	0.00		\$ 3,000.00

5190 LWVCO Grants

5193 Local League Grants			9,000.00
5055 Brown bag/NPV Local Leag Exp	66.47		0.00
Total 5193 Local League Grants	66.47		\$ 9,000.00
5198 TRIP Payments	120.80		500.00
Total 5190 LWVCO Grants	187.27		\$ 9,500.00

5200 Publication Expense

5220 Program Book Printing	0.00		550.00
5225 Legislative Letter Printing	0.00		200.00
5235 Ballot Issues Pamphlet	4,996.77		2,000.00
5240 Voter Service	2,910.92		1,500.00
Total 5200 Publication Expense	7,907.69		\$ 4,250.00

5300 Meetings & Conferences Expense

5320 League Day Expenses	7,383.02		9,000.00
5330 Legislative Conference Expenses	4,460.18		5,000.00
5340 League Council Expenses	0.00		9,000.00
5830 US League Convention Expenses	0.00		4,000.00
Total 5300 Meetings & Conferences Expense	12,198.45		\$ 27,000.00

6000 Office Expenses	83.45	200.00
6005 Copier Leasing & Maintenance	2,223.02	4,500.00
6030 Telephone/Internet	2,700.45	3,200.00
6035 Insurance	2,145.10	2,500.00
6036 Fees & Licenses	70.00	200.00
6040 Office Supplies	1,127.70	652.00
6050 Rent	15,075.00	20,100.00
6060 Postage	290.63	1,500.00
6090 Computer Software/Services	4,872.21	2,500.00
Total 6000 Office Expenses	28,587.56	\$ 35,352.00
6200 Personnel		
6210 Salaries		
Total 6210 Salaries	89,668.41	128,042.00
6220 Employee Health Benefits	2,209.10	3,600.00
6230 Employee Reimbursable Exp	1,791.25	2,500.00
6235 ED Expenses	395.35	2,400.00
6240 Legislative Liaison Expenses	0.00	1,200.00
6245 Payroll Processing Fee	495.00	660.00
6250 Contract Employee Costs	12,769.99	20,000.00
6270 Employer Payroll Taxes		
Total 6270 Employer Payroll Taxes	7,240.50	10,703.00
Total 6200 Personnel	114,569.60	\$ 169,105.00
6300 Services Expense	15.64	
6315 Professional Services	0.00	7,500.00
6320 Bank Charges	583.07	825.00
6325 Investment Management Costs	4,676.11	6,420.00
Total 6300 Services Expense	5,274.82	\$ 14,745.00
6350 Other Expenses		
6360 Board Expense	100.83	6,000.00
6365 Board Projects	1,650.00	<i>Combined with above</i>
6370 Professional Development	0.00	300.00
6380 President's Discretionary Exp	1,150.00	500.00
6390 Centennial Events & Products	3,126.31	5,000.00
Total 6350 Other Expenses	6,027.14	\$ 11,800.00
6500 Outreach		
6510 PR/Media	1,957.39	2,500.00
6530 Affiliations	1,506.24	1,500.00
6540 Program Advocacy	0.00	1,000.00
6550 Vote411 LWVUS Expense	6,000.00	6,000.00
Total 6500 Outreach	9,463.63	\$ 11,000.00
Uncategorized Expense	155.00	0.00
Total Expenditures	201,109.81	\$ 294,202.00
Net Operating Revenue	(83,858.00)	\$ 0.00
Net Revenue excluding Change in Investment Value	(319.71)	\$ 0.00

Sunday, Apr 05, 2020 10:27:04 AM GMT-7 - Accrual Basis

Proposed LWVCO FY2021 Budget

<u>Account#</u>	<u>Account Definition</u>	<u>FY2020 Budget</u>	<u>thru Feb '20 Actual Activity</u>	<u>FY2020 Projected Activity</u>	<u>Proposed FY2021 Budget</u>	<u>Notes/Comment/Source</u>
TRANSFERS						
	Transfer from Fikova Fund	58,250	0.00	52,102	54,016	
	Transfer from Future Fund	0	0.00	0	4,000	
	Transfer from Money Market Fund	41,592	15,000.00	35,000	8,000	
	Total Transfers	99,842	15,000.00	87,102	66,016	
INCOME						
4005	Direct Mail Drive - Voter Ed	30,000	1,962.50	9,000	15,000	input from Barb and Beth
		<i>included in</i>				
4006	Direct Mail Drive - Advocacy	<i>above</i>	11,140.00	11,140	14,000	input from Barb and Beth
4007	Contributions - Restricted	10,000	10,000.00	10,000	20,000	input from Barb and Beth
						<i>input from Barb and Beth; adds \$1,000 from Comm</i>
4008	Contributions - Unrestricted	5,000	16,645.13	20,000	31,000	<i>Shares</i>
4009	Contributions - Board giving	0	979.79	1,500	2,000	
4010	Fundraisers	20,000	0.00	0	60,000	input from Barb and Beth
4013	Colorado Gives	12,000	9,649.29	9,649	12,000	input from Committee
4015	Car Donations	500	0.00	0	0	input from Barb and Beth
4020	Bequests	1,000	36,286.00	36,286	1,000	input from Committee
		<i>included in</i>				
4021	Memorials	<i>above</i>	100.00	100	10,000	
4025	Silent Auction	0	30.00	30	600	input from Committee
4030	Foundations &,Grants	46,000	15,762.50	50,000	50,000	input from Beth
						<i>based on 9% increase in membership already</i>
4040	PMP Membership	27,110	29,130.00	29,130	31,500	<i>known</i>
4045	MAL Dues	2,400	112.00	232	232	
4050	Local League Services	500	600.00	600	600	
4200	Publications		97.00	97	0	<i>assumed on-line</i>
4210	Ballot Issues Pamphlets	2,000	2,831.64	2,832	6,000	input from Gerry, assumes break-even point
4215	Legislative Letter	1,500	0.00		0	<i>assumed on-line</i>
4220	Program Books	350	0.00	0	0	<i>assumed on-line</i>
4320	League Day (change name to MDW!)	7,500	5,665.00	5,665	5,500	input from Beth
4330	Legislative Conference	5,500	4,190.00	4,190	5,500	input from Committee
4340	League Council	3,000	0.00	3,000	0	

<u>Account#</u>	<u>Account Definition</u>	<u>FY2020 Budget</u>	<u>thru Feb '20 Actual Activity</u>	<u>FY2020 Projected Activity</u>	<u>Proposed FY2021 Budget</u>	<u>Notes/Comment/Source</u>
4360	League Convention				6,500	<i>input from Committee</i>
4650	Interest/Dividend Income	20,000	17,067.22	29,258	20,000	
4655	Change in Investment Value	0	(7,810.91)	0	0	<i>always budgeted at zero</i>
4660	Centennial Merchandise Sales	0	1,059.05	1,816	1,000	<i>input from Committee</i>
Total Income		294,202	170,496.21	311,627	358,448	
EXPENSES						
5006	Direct Mail - Advocacy Expense		1,376.05			
5010	Fundraiser Event Costs		1,300.00		15,000	<i>input from Barb</i>
5000	Development Expense	2,550	2,676.05	4,176	20,000	<i>includes Fundraisers and Direct Mail</i>
5050	LWVEF Grant Activities (change name to Grants for LWVCO)	4,300	8,802.60	15,090	35,000	<i>same as Grant income, less staff time component</i>
5115	MAL Per Member Payment	1,600	112.00	496	500	
5160	Member Services/Field Services	2,500	0.00	2,500	1,500	
5170	Start-up Costs for SLU	500	0.00	0	500	
5193	Local League Grants	9,000	1,248.00	3,744	5,000	
5055	Brown bag/NPV Local League Exp	0	66.47	66	0	
5198	TRIP Payments	500	120.80	721	750	<i>input from Committee</i>
5220	Program Book Printing	550	0.00	0	0	
5225	Legislative Letter Printing	200	0.00	0	0	
5235	Ballot Issues Pamphlet	2,000	4,996.77	4,997	6,000	<i>input from Gerry, assumes break-even point</i>
5240	Voter Service	1,500	2,839.06	2,839	2,000	<i>input from Gerry</i>
5300	Meetings & Conferences Expense		355.25	355		
5320	League Day Expenses (change name to MDW!)	9,000	7,383.02	7,383	5,000	<i>input from Beth</i>
5330	Legislative Conference Expenses	5,000	5,910.18	5,910	5,000	<i>input from Beth</i>
5340	League Council Expenses	9,000	0.00	9,000	0	
5360	League Convention Expenses	0		0	10,000	<i>input from Committee</i>
5380	US League Convention Expenses	4,000	0.00	4,000		
5385	US League Council Expenses	0		0	4,500	<i>input from Committee</i>
6000	Office Expenses	200		0		
6005	Copier Leasing & Maintenance	4,500	2,045.29	3,506	3,506	
6030	Telephone/Internet	3,200	2,146.59	3,680	3,680	
6035	Insurance	2,500	2,107.10	3,612	3,612	

<u>Account#</u>	<u>Account Definition</u>	<u>FY2020 Budget</u>	<u>thru Feb '20 Actual Activity</u>	<u>FY2020 Projected Activity</u>	<u>Proposed FY2021 Budget</u>	<u>Notes/Comment/Source</u>
6036	Fees & Licenses	200	668.34	1,146	1,146	
6040	Office Supplies	652	1,139.71	1,954	1,954	
6050	Rent	20,100	13,400.00	22,971	22,971	
6060	Postage	1,500	196.56	337	337	
6090	Computer Software/Services	2,500	4,088.12	4,463	4,000	<i>reduces current year by \$1,000 + 5% increase over last year's budget</i>
6210	Salaries	128,042	77,642.07	133,101	143,611	<i>assumes 3% pay increases + Leg Liaison to year-round (at reduced hours)</i>
6220	Employee Health Benefits	3,600	1,909.10	3,273	7,200	<i>extended stipend to all FT employees</i>
6230	Employee Reimbursable Exp	2,500	1,585.00	2,717	2,500	
6235	ED Expenses	2,400	375.36	2,400	2,000	
6240	Legislative Liaison Expenses	1,200	0.00	0	1,000	
6245	Payroll Processing Fee	660	440.00	660	660	
6250	Contract Employee Costs	20,000	11,619.99	19,920	32,000	<i>20 hrs/wk for Comms Consultant (\$25k), \$5k for Grant Writer, \$2k for 2 interns</i>
6270	Employer Payroll Taxes	10,703	6,275.55	10,758	11,622	<i>assumes 3% pay increases + Leg Liaison to year-round</i>
6300	Services Expense		15.64	16	0	
6315	Professional Services	7,500	0.00	7,500	2,000	<i>assumes no audit</i>
6320	Bank Charges	825	348.14	597	600	
6325	Investment Management Costs	6,420	4,676.11	6,235	6,420	<i>excluded from total expenditures</i>
6360/65	Board Expenses & Projects	6,000	1,750.83	6,000	6,000	
6370	Professional Development	300	0.00	300	600	
6380	President's Discretionary Exp	500	1,150.00	1,150	1,200	<i>input from Beth</i>
6390	Centennial Events & Products	5,000	2,588.11	4,437	0	
6510	PR/Media	2,500	300.00	514	1,500	
6530	Affiliations	1,500	1,136.24	1,948	2,000	
6540	Program Advocacy	1,000	0.00	1,000	1,000	
6550	Vote411 LWVUS Expense	6,000	6,000.00	6,000	6,000	
	Uncategorized Expense	0	155.00	155	0	
						<i>total excludes Investment Management Costs, which are w/d from Inv Funds, not operating costs</i>
		294,202	178,269.05	311,627	358,448	

League of Women Voters of Colorado
Financial Statements
With
Independent Auditor's Report
As of and for the Year Ended
June 30, 2019

**League of Women Voters of Colorado
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Paul L. Smith, P.C.
Certified Public Accountant
1660 S. Albion Street, #900
Denver, Colorado 80222
Phone: (303) 759-3862

Independent Auditor's Report

Board of Directors
League of Women Voters of Colorado
Denver, Colorado

Report on the Financial Statements

I have audited the accompanying financial statements of League of Women Voters of Colorado (a nonprofit corporation) which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of League of Women Voters of Colorado as of June 30, 2019 and the results of their changes in net assets and their cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Paul L. Smith, P.C.

Paul L. Smith, P.C.
Denver, Colorado
January 11, 2019

League of Women Voters of Colorado
Statement of Financial Position
June 30, 2019

Assets

Cash and cash equivalents	\$ 107,760
Grants and contributions receivable	3,534
Investments	633,578
Security deposit	2,392
Total assets	<u>\$ 747,265</u>

Liabilities and Net Assets

Accounts and payroll taxes payable	\$ 816
Funds held for local chapters	<u>15,596</u>
	16,413
Net assets:	
Net assets without donor restrictions	727,852
Net assets with donor restrictions	<u>3,000</u>
Total net assets	<u>730,852</u>
Total liabilities and net assets	<u>\$ 747,265</u>

The accompanying notes are an integral part of these financial statements.

League of Women Voters of Colorado
Statement of Activities
Year Ended June 30, 2019

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues, gains, and other support:			
Donations-Individuals	\$ 36,648	\$	\$ 36,648
Donations-Business & Corporate	11,213	21,050	32,263
Donations-Bequests and Memorials	75,786		75,786
Memberships	27,280		27,280
Publications	14,537		14,537
Meetings and conferences	24,651		24,651
Other	1,740		1,740
Special Events, Income	13,438		13,438
Special Events, Expenses	(6,570)		(6,570)
Investment income	20,530		20,530
Released from restrictions	21,275	{21,275}	
	240,528	{225}	240,303
Expenses:			
Program services	134,826		134,826
Management and general	82,158		82,158
Fundraising	26,403		26,403
	243,387		243,387
Increase (decrease) in net assets as a result of operations	(2,859)	(225)	(3,084)
Change (decrease) in net assets	(2,859)	(225)	(3,084)
Net assets at beginning of year	730,711	3,225	733,936
Net assets at end of year	<u>\$ 727,852</u>	<u>\$ 3,000</u>	<u>\$ 730,852</u>

The accompanying notes are an integral part of these financial statements.

League of Women Voters of Colorado
Statement of Cash Flows
Year Ended June 30, 2019

Cash flows from operating activities:

Change in net assets (decrease)	\$ (3,083)
Adjustments to reconcile change in assets to net cash used by operating activities:	
Gains on securities	(5,600)
Change in accounts receivable	256
Change in prepaid expenses	(275)
Change in other	10,483
Change in accounts and payroll taxes payable	(986)
Change in amounts due to affiliates	p 2,020
Net cash provided by operating activities	<u>(11,225)</u>

Investing Activities

Purchase of securities	(74,396)
Proceeds from sales of securities	<u>103,549</u>
Net cash provided by investment purchases and sales	<u>29,153</u>

Net increase in cash and cash equivalents 17,928

Cash and cash equivalents at beginning of period 89,832

Cash and cash equivalents at end of year \$ 107,760

The accompanying notes are an integral part of these financial statements.

League of Women Voters of Colorado
Statement of Functional Expenses
Year Ended June 30, 2019

	Program Services	Management and General Fundraising	Total
Salaries	\$ 39,380	\$ 28,601 \$ 14,047	\$ 82,028
Payroll taxes	3,161	2,305 1,120	6,586
Employee benefits	2,160	1,044 396	3,600
	<u>44,701</u>	<u>31,950</u> <u>15,563</u>	<u>92,213</u>
Board costs		3,442	3,442
Board projects		7,274	7,274
Centennial events and products	3,100		3,100
Computer software and services		2,592	2,592
Copier costs		4,328	4,328
Direct mail			2,107
Dues & subscriptions	6,094		6,094
Grant activities	15,211		15,211
Insurance	1,562	755 286	2,604
Conferences, meetings & travel costs	23,134	11,181 4,241	38,556
Office and postage	5,235	2,530 960	8,726
Other expenses	3,540	1,711 649	5,900
Professional audit & accounting		9,550	9,550
Publications for distribution	18,087		18,087
Rent	11,730	5,670 2,151	19,550
Telephone	2,431	1,175 446	4,051
Total expenses	<u>\$ 134,826</u>	<u>\$ 82,158</u> <u>\$ 26,403</u>	<u>\$ 243,387</u>

The accompanying notes are an integral part of these financial statements.

**League of Women Voters of Colorado
Notes to Financial Statements**

Note 1 Summary of Significant Accounting Policies

This summary of significant accounting policies of the League of Women Voters of Colorado (LWVCO) is presented to assist in understanding the Entity's financial statements. The financial statements and notes are representations of the Entity's management who is responsible for the integrity and objectivity of the financial statements. These accounting policies conform to generally accepted accounting principles and have been consistently applied in the preparation of the financial statements.

a) Organization

LWVCO is a Colorado Non-profit corporation established in C3921928, to provide education and information regarding elections, public issues and governmental action. Public served equals the approximate voter population of Colorado.

b) Basis of Accounting

LWVCO follows accounting standards set by the Financial Accounting Standards Board, commonly referred to as the FASB. The FASB sets generally accepted accounting principles (GAAP) that LWVCO follows to ensure they report financial condition, results of operations and cash flows consistently from year to year and comparably to other entities.

The financial statements are prepared based upon generally accepted accounting principles for nonprofit entities. Accordingly, they have been prepared on the accrual basis and reflect all significant receivables, payables and other liabilities. Fees for services are recognized as they are earned and donations are recognized when awarded. Grant funds with donor imposed restrictions are recognized as increases in donor restricted net assets and then transferred to unrestricted net assets as the terms of the restrictions are satisfied.

Accordingly, the financial statements report information regarding its financial position and activities separately by two classes of net assets.

Without donor restrictions - net assets currently available at the discretion of the Board for the use in the Organization's operations.

With donor restrictions - net assets which are stipulated by donors or granters for specific operating purposes or future periods. When the donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

c) Revenue Recognition

All public support and revenue are considered to be available for unrestricted use unless specifically restricted by the donor. At its discretion, the Board of Directors may designate funds for specific purposes.

d) Capitalization of Fixed Assets and Depreciation

LWVCO capitalizes property and equipment purchases over \$2,500, as well as donations of property and equipment with estimated fair market values exceeding \$2,500 at the date of the donation. Lesser amounts are expensed as incurred. Depreciation is computed using the straight-line method over the estimated useful lives of the assets which is five years. Currently, all of the LWVCO fixed assets are fully depreciated.

**League of Women Voters of Colorado
Notes to Financial Statements**

e) Allowance for uncollectible accounts and pledges receivables

LWVCO has not had uncollectible accounts, grants and pledges in prior periods and based upon management's evaluation of outstanding balances has determined not to establish an allowance for uncollectible amounts.

f) Estimates

The preparation of the LWVCO's financial statements in conformity with generally accepted accounting principles requires the LWVCO's management to make estimates and assumptions that affect the amounts reported in these financial statements and accompanying notes. Actual results could differ from those estimates.

g) Cash and cash equivalents

For the purpose of balance sheet classification and the statements of cash flows, LWVCO considers all highly liquid investments with an original maturity date of three months or less to be cash equivalents

h) Short-term investments

Investments in equity securities are reported at fair value. Fair values are primarily determined based upon quoted market prices or other market inputs. Interest and dividends on short-term investments are included in operating income. All other investment income, including realized and unrealized gains and losses on short-term investments, is reported as nonoperating gains and losses.

i) Concentrations of Credit Risk and Support

LWVCO provides program services on a state wide basis and supports sixteen chapters that provide programs and information pursuant to the same mission.

j) Income Taxes

LWVCO is exempt from Federal and State income taxation on its exempt purpose income under Internal Revenue Code Section 501(c)3. Accordingly, no provision for income taxes is included in the accompanying financial statements as there was no unrelated taxable income in the year ended June 30, 2019- Management does not believe the Organization has any material uncertain tax positions requiring disclosure. The years preceding 2016 are no longer subject to audit.

k) Functional cost allocations

The costs of providing the various programs and other activities have been summarized on a functional basis in the accompanying financial statements. Expenses are recorded according to the purpose to which they relate, such as a specific program or support service. Costs that are not identifiable with a specific function have been allocated among the appropriate programs and supporting services benefited.

l) Fair Value Measurements

The carrying amount reported in the statements of financial position for cash, accounts receivables, promises to give, inventory, accounts payable and accrued liabilities approximate fair value because of the immediate or short-term maturities of these financial instruments.

League of Women Voters of Colorado
Notes to Financial Statements

Note 2 Liquidity

The following reflects LWVCO's financial assets as of the balance sheet date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date. Amounts not available include amounts restricted by donors to periods beyond the year ended June 30, 2020.

Financial assets, at year end:

Cash and cash equivalents	\$ 107,760
Accounts receivable	3,534
Investments	<u>633,578</u>
	744,873

Less those unavailable within one year:

With donor restrictions	3,000
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Financial assets available to meet cash needs for expenditures within one year. \$ 741,873

LWVCO receives significant support from contributions and grants, including restricted donations and grants. Based on donor restrictions and timing of receivables, resources may be unavailable until a future period. LWVCO maintains sufficient resources to meet the responsibilities to its donors. As part of LWVCO's liquidity management, LWVCO has a policy to maintain no less than 120 days of expenses in the operating bank account to be available for expenditures, liabilities and other obligations as they come due.

The restrictions include a donor restricted amount of \$3,000 for expenditures on a grant award. These restrictions are part of the Organization's budgeted general expenditures for the year. Accounts receivable and are expected to be collected within three months.

Note 3 Net Assets with Donor Restrictions

LWVCO has received certain grants which include restrictions on the use of the funds for a specific purpose. The outstanding balance and purpose of the donor restricted funds are as follows:

Making Democracy Work	\$ 3,000
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Note 4 Lease agreements

LWVCO has signed a three year office lease starting September 1, 2018 and ending August 31, 2021. LWVCO has an equipment lease agreement for the use of a copier. The term of that lease is **sixty**-three months at \$175 per month excluding the service agreement which varies based upon use.

Future lease payments under the leases are as follows:

Year ended June 30:	<u>Copier</u>	<u>Office</u>
2020	\$ 2,100	\$ 20,100
2021	<u>875</u>	<u>3,350</u>
	<u>\$ 2,975</u>	<u>\$ 23,450</u>

Rent expense for the copier and the office space was \$2,100 and \$19,825 respectively for the year ended June 30, 2019.

League of Women Voters of Colorado
Notes to Financial Statements

Note 5 Investments and investment earnings

LVINCO maintains investments in an account with a securities brokerage company and is charged a fee for the management of the account. The investment activities are supervised by members of the LVINCO investment committee which is appointed by the board of directors.

Components of the account are as follows:

Equity securities	\$ 530,192
Fixed income securities	<u>103,386</u>
	<u>\$ 633,578</u>

Components of investment earnings are as follows:

Dividends and interest	\$ 21,007
Realized and unrealized gains	5,656
Investment expenses	<u>(6,269)</u>
Total investment earnings	20,394
Interest earnings of bank account	<u>136</u>
Total earnings	<u>\$ 20,530</u>

Note 6 Subsequent Events

Generally accepted accounting principals require management to evaluate, through the date the financial statements are issued or available to be issued, events or transactions that may require recognition or disclosure in the financial statements, and to disclose the date through which subsequent events were evaluated. The LVINCO's financial statements were available to be issued on January 11, 2020 and this is the date through which subsequent events were evaluated. LVINCO did not identify any subsequent events requiring disclosure.

BYLAWS LEAGUE OF WOMEN VOTERS OF COLORADO

ARTICLE I NAME AND OFFICE

Sec. 1. Name. The name of this organization shall be the League of Women Voters of Colorado hereinafter referred to in these bylaws as LWVCO. This state League is an integral part of the League of Women Voters of the United States (LWVUS).

Sec. 2. Principal Office. The principal office of the LWVCO shall be in the city and County of Denver or at such other place as the board of directors shall determine.

ARTICLE II PURPOSE AND POLICY

Sec. 1. Purpose. The purposes of the LWVCO are to promote political responsibility through informed and active participation in government and to act on selected governmental issues.

Sec. 2. Political Policy. The League shall not support or oppose any political party or any candidate.

ARTICLE III MEMBERSHIP

Sec. 1. Eligibility. Any person who subscribes to the purposes and policy of the League shall be eligible for membership.

Sec. 2. Types of Membership.

a. Voting members: Persons at least 16 years of age residing within the State of Colorado who join the League of Women Voters shall be voting members of a local League or a state League unit (SLU), the LWVCO and the LWVUS.

- (1) Those who reside within an area of a local League may join that League or any other local League.
- (2) Those who reside outside the area of a local League may join a local League, a SLU, or shall be state members-at-large.
- (3) Those who have been members of the League for 50 years or more shall be life members excused from the payment of dues.

b. Associate members. All others who join the League shall be an associatemember.

ARTICLE IV POWERS OF MEMBERS

Sec. 1. Powers of Members. The powers of members are limited to those specified in Article XI Convention and Article XII Council.

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ARTICLE V OFFICERS

Sec. 1. Enumeration and Election of Officers. The officers of the LWVCO shall be a president, president-elect—when elected, one or more vice-presidents, a secretary and a treasurer. The president, first vice-president, and treasurer shall be elected in odd-numbered years by the convention. The president-elect may be elected for a one-year term the last year the president plans to serve. This officer will spend a year as president-elect under the current president and should plan to become president for the following two years. Other vice-presidents, if any, and secretary shall be elected in even-numbered years at the council. Except the president-elect, all shall hold office for a two-year term.

Sec. 2. The President. The president shall preside at all meetings of the organization and of the board of directors unless the president shall designate another person to preside. The president may sign or endorse checks, drafts and notes. The president shall be, ex-officio, a member of all committees except the nominating committee and shall have such usual powers of supervision and management as may pertain to the office of the president and perform such other duties as may be designated by the board. The president or her or his designee(s) serve as the spokesperson for the LWVCO.

Sec. 3. The President-Elect. Upon election the president-elect attends all board meetings and any committee meetings deemed necessary, serves at the will and direction of the president and succeeds to the office of president upon the completion of the president's term or in the event the president is no longer able to continue.

Sec. 4. The Vice-President(s). In lieu of a president-elect, the vice-president(s), in order of their rank shall, in the event of absence, resignation, disability or death of the president, possess all the powers and perform all the duties of that office. If none of the vice-president(s) are able to serve in this capacity, the board of directors shall elect one of its members to fill the vacancy. The vice-president(s) shall perform such other duties as the president and board may designate.

Sec. 5. The Secretary. The secretary shall keep minutes of convention, council and of meetings of the board of directors. The secretary shall sign with the president all contracts and other instruments when so authorized by the board and shall perform such other functions as may be incident to the office.

Sec. 6. The Treasurer. The treasurer or a duly appointed designee shall collect and receive all moneys due and be the custodian of these moneys, depositing them in a financial institution designated by the board of directors and disbursing the same upon order of the board of directors. The treasurer shall present periodic statements to the board at its regular meetings and an annual report to the convention or council. The out-going treasurer is responsible for closing the books at the end of the current fiscal year. The books of the treasurer shall be reviewed annually and at such other times as requested by the treasurer or the board of directors. An audit of the books shall be made as described in the Policies and Procedures Manual. The board may designate other officers, in addition to the president, or personnel who may also sign or endorse checks, drafts and notes.

ARTICLE VI BOARD OF DIRECTORS

Sec. 1. Number, Manner of Selection and Term of Office. The board of directors shall consist of the officers of the LWVCO and at least five (5) but no more than fourteen (14) elected directors. The directors shall be elected for a two-year term by the convention/council. Half of the directors (rounding up, if necessary) shall be elected in odd numbered years and half in even numbered years (rounding down, if necessary). If there are vacancies on the board of directors at the close of convention/council, the board may appoint directors, who shall be considered thereafter as elected directors.

Sec. 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer or director of the corporation unless the person is a voting member of the LWVUS, enrolled in a local League, an ILO, a SLU, or as a member-at-large of the LWVCO.

Sec. 3. Vacancies. Any vacancy other than in the office of the president shall be filled, until the next convention/council, by a majority vote of the remaining members of the board.

Sec. 4. Attendance. A board member who is absent without permission from the board president from three board meetings during a calendar year may be considered to have resigned.

Sec. 5. Removal. A board member may be removed by a 75% vote of the board when, in the board's judgment, it would be in the best interest of the LWVCO.

Sec. 6. Resignation. A board member may resign at any time by giving written notice of resignation to the board. The resignation is effective when the notice is received by the board unless the notice specifies a later effective date.

Sec. 7. Compensation. Directors shall not receive any stated salaries or compensation for their services, but, by resolution of the board, expenses may be allowed for attendance at any meeting of, or for, the board

Sec. 8. Power and Duties. The board of directors shall have fiduciary responsibility and full charge of the property and business of the corporation with full power and authority to manage and conduct the same, subject to the instructions of the convention. The board shall plan and direct the work necessary to carry out Program, defined as study and action on public policy issues as adopted by the convention. It shall accept responsibility delegated to it by the board of directors of the LWVUS for the organization and development of local Leagues and guidance of ILOs and SLUs, for carrying out the Programs and action on issues and for promotion in the local Leagues of finance programs requisite to further the work of the League as a whole, including transmission of funds toward the support of adequate state and national budgets. In order to become fully recognized, a local League shall fulfill requirements of the state board and the national board.

Sec. 9. Regular Meetings. There shall be at least four (4) regular meetings of the board of directors annually. The president shall notify each member of the board of directors of all regular meetings by mail or by electronic means of communication at least ten (10) days before any such meeting, giving the time and place of the meeting. No action taken at any regular board meetings attended by a majority of the members of the board shall be invalidated because of the failure of any member or members of the board to receive any notice properly sent or because of any irregularity in any notice actually received.

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Sec. 10. Meeting by Alternative Means of Participation. A conference among directors, council or convention delegates, or among members of any committee designated by the board of directors by any means of communication through which the participants may communicate with each other during the conference, constitutes a meeting if the same notice is given of the conference as would be required for a meeting and if the number of persons participating in the conference would be sufficient to constitute a quorum at the meeting. Participation in a meeting by such means constitutes personal presence at the meeting.

Sec. 11. Action Without a Meeting. Any action required or permitted to be taken at a meeting of the board may be taken by written action signed or consented to by authenticated electronic communication, by the number of members of the board that would be required to take the same action at a meeting of the board at which all members of the board were present. If written action is taken by fewer than all members of the board, the remaining members shall be notified promptly of that action.

Sec. 12. Special Meetings. The president may call special meetings of the board of directors and shall call a special meeting upon the written request of five (5) members of the board. Members of the board shall be notified of the time and place of special meetings at least six (6) days prior to such meeting. During a convention or council meeting the president may, or upon the request of five (5) members of the board, shall call a special meeting by giving personal notice to each member of the board.

Sec. 13. Quorum. A majority of the members of the board of directors shall constitute a quorum.

ARTICLE VII EXECUTIVE COMMITTEE

Sec. 1. Number and Manner of Selection. This committee shall be composed of the elected officers.

Sec. 2. Powers.

- a. This committee would conduct necessary business arising between meetings of the board, not entailing direction change.
- b. A full report of this committee meeting shall be presented to the next meeting of the board.
- c. Meetings shall be held at the call of the president or any three (3) members of the Executive Committee. Meetings may be held by conference call or by other means of electronic communication.
- d. Five (5) members of the Executive Committee shall constitute a quorum.

ARTICLE VIII COMMITTEES

Sec. 1. Committees. The state board establishes standing committees and other committees as it may deem necessary to assist the board in its work. The resolution establishing such committees shall state the purpose, timeline and authority of each committee. The designation and appointment of any such committee and the delegation thereto of authority shall not relieve the state board of any responsibility imposed by law.

ARTICLE IX NOMINATIONS AND ELECTIONS

Sec. 1. Nominating Committee. The nominating committee shall consist of five (5) members, two (2) of whom shall be members of the board of directors of the LWVCO. The chair and two (2) members, who shall not be members of the board of directors, shall be elected by the convention for a term of two (2) years. Nominations

for these offices shall be made by the current nominating committee. The other members of the committee shall be appointed annually by the board of directors at the first (1st) board meeting after convention. Any vacancy occurring in the nominating committee shall be filled by the board of directors.

Sec. 2. Suggestions for Nominations. The chair of the LWVCO nominating committee shall request, through the president/leaders of each local League, ILO and SLU, suggestions for nominations for offices to be filled. Suggestions for nominations by local Leagues, ILOs and SLUs shall be sent by the president, leader or secretary of such League bodies to the chair of the nominating committee ~~at least three (3) months before the opening date of the convention or council.~~ In addition, any member may also send suggestions directly to the chair of the nominating committee ~~at least three (3) months before the opening date of the convention or council.~~

Sec. 3. Report of Nominating Committee and Nominations from Floor.

The report of the nominating committee of its nominations for officers, directors and for the chair and two (2) members of the succeeding nominating committee shall be sent to local Leagues, ILOs and SLUs at least ~~two (2) months~~ thirty (30) days before the opening date of the convention or council. The report of the nominating committee shall be presented to the convention or council on the first (1st) day of the convention or council. Immediately following the presentation of this report, nominations may be made from the floor provided that the consent of the nominees shall have been obtained.

Sec. 4. Election. The election shall be under the direction of an election committee appointed by the president on the first (1st) day of the convention or council. If there is more than one candidate for a position, the election shall be by ballot under the direction of an election committee. When there is but one nominee for each office, it shall be in order to move that the secretary cast a unanimous ballot for every candidate. A majority vote shall constitute an election.

ARTICLE X PROGRAM: ISSUES FOR STUDY AND ACTION

Sec. 1. Principles. The LWVUS government Principles adopted by the national convention and supported by the League as a whole constitute the authorization for the adoption of Program.

Sec. 2. Program. The Program of the LWVCO shall consist of action to implement the Principles and those governmental issues chosen for concerted study and action as follows:

- a. Local, ILO and SLU boards may make suggestions for state Program to the state board at least three (3) months prior to the convention.
- b. The state board shall consider these suggestions and formulate a proposed Program which shall be sent with the final call to convention (Article XI, Sec. 1)

Sec. 3. Convention Action. The convention shall adopt an agenda of issues by a majority vote on the proposed state Program recommended by the board of directors. Any suggestion for state study and action submitted to the state board at least three (3) months prior to convention but not recommended by the board, may be adopted provided consideration is ordered by a majority vote on the first day of convention and on a following day the proposal for adoption receives a three-fifths (3/5) vote.

Sec. 4. Council Action. The council may change the Program as provided in Article XII, Section 4(b).

Sec. 5. Member Action. Members may act in the name of the LWVCO only when authorized to do so by the

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board of directors of the LWVCO.

Sec. 6. League Action. Leagues may act in the name of the LWVCO only when authorized to do so by the board of directors of the LWVCO.

ARTICLE XI CONVENTION

Sec. 1. Place, Date and Call. A Convention of the LWVCO shall be held biennially at a time and place to be determined by the board of directors of the LWVCO. The president shall send a first (1st) call for the convention to the presidents/leaders of the local Leagues, ILOs and leaders of SLUs not less than four (4) months prior to the opening date of the convention fixed in said call. Thereafter the board of directors may advance or postpone the opening date of the convention by not more than two (2) weeks. A final call for the convention shall be sent to the presidents/leaders of the local Leagues, ILOs and SLUs at least 45 days before the opening date of the convention. The final call shall include a packet to be distributed before convention to include an annual budget, current and proposed by-laws changes, nominating committee report, proposed Program and any other information needed by delegates for voting.

Sec. 2. Composition. The convention shall consist of:

A. VOTING MEMBERS

1) The delegates chosen by the members of each local League and SLU in the number provided in Sec.4. of this article.

2) The president/leader of each local League or an alternate chosen by its board.

3) The president/leader of each recognized ILO or alternate chosen by its board.

4) The leader of each SLU or an alternate chosen by the unit.

5) The members of the board of directors of the LWVCO.

B. OBSERVERS

Members of local Leagues, ILOs, SLUs and individual members-at-large may attend as non-voting observers as space permits.

Sec. 3. Qualifications of Delegates and Voting. Each delegate shall be a voting member:

a. Dues-paying or a life member and enrolled in a recognized local League, state League unit or Dues-paying member-at-large of the LWVCO or life member-at-large of the LWVCO.

b. Each delegate representing a local League shall be entitled to vote only if that League has met its per member payment responsibilities unless otherwise decided by the convention.

Each delegate shall be entitled to one (1) vote only at the convention, even though the delegate may be attending in two (2) or more LWVCO capacities. Absentee or proxy voting shall not be permitted. The convention shall be the sole judge of whether a delegate is qualified to vote.

Sec. 4. Representation. The members of the LWVUS who are organized into recognized local Leagues in the State of Colorado shall be entitled to voting representation in the convention as follows: Each local League shall be entitled to one (1) delegate, in addition to the president/leader of the local League or alternate, and such delegate shall be chosen by the local League. The members in each local League having more than fifteen (15) voting members shall also be entitled to one (1) additional delegate for each additional twenty-five (25) voting members or major fraction (13) thereof, belonging to said local League on the date designated by the LWVUS for annual official membership count for said year. Each SLU with at least ten members shall be entitled to one (1) delegate in addition to the leader. Such delegate shall be chosen by the SLU. The record in the state office of paid voting members as of the officially designated date of said year shall determine the official membership

count for this purpose.

Sec. 5. Powers. The convention shall consider and authorize for action its Program for study and action, shall elect officers and directors for two years, shall adopt a budget for the ensuing one-year (1) fiscal period and shall transact such other business as may be properly presented.

Sec. 6. Quorum. Twenty percent (20%) of the possible number of voting delegates, other than the board of directors, shall constitute a quorum for the transaction of business at the convention, if there is representation from at least fifty percent (50%) of the local Leagues.

ARTICLE XII COUNCIL

Sec. 1. Place, Date and Call. A meeting of the council shall be held in the interim year between conventions, approximately twelve (12) months after the preceding convention, at a time and place to be determined by the board of directors of the LWVCO. A formal call shall be sent by the president of the LWVCO to the presidents/leaders of the local Leagues, ILOs and leaders of SLUs in Colorado at least thirty (30) days before the opening date of a council meeting. The final call shall include a packet to be distributed before council to include an annual budget, current and proposed by-laws changes, nominating committee report, proposed Program and any other information needed by delegates for voting.

Special council meetings may be called in the event of an emergency.

Sec. 2. Composition. The council shall be composed of

A. VOTING MEMBERS

- 1) The president/leaders or designated alternate of each local League.
- 2) One delegate chosen by each local League.
- 3) The leader or designated alternate of each SLU.
- 4) The president or alternate of each recognized ILO.
- 5) The members of the board of directors of the LWVCO.

B. OBSERVERS

Members of local Leagues, ILOs, SLUs and individual members-at-large may attend as non-voting observers as space permits.

Sec. 3. Qualifications of Delegates and Voting. Each delegate shall be a voting member.

- a. Enrolled in a recognized local League or state League unit.
- b. Enrolled as a member-at-large of the LWVCO.
- c. Each delegate shall be entitled to one (1) vote only at the council even though the delegate may be attending in two (2) or more capacities.

Absentee or proxy voting shall not be permitted. The council shall be the sole judge of whether a delegate is qualified to vote.

Sec. 4. Powers.

- a. The council shall give guidance to the board on Program, methods of operation, shall elect officers and directors for two years and adopt a budget for the ensuing fiscal year.
- b. In the event of an emergency, the council may change the Program upon recommendation of the board of directors or a local League, using the following procedure:
 - 1) At least eight (8) weeks prior to the council meeting any local League proposing a change shall

submit it to the board which shall decide whether to recommend the change.

2) At least six (6) weeks prior to the council meeting the board shall send to the presidents/leaders of local Leagues, ILOs, and leaders of SLUs all proposed changes.

3) Any change proposed by a local League, ILO, and SLU and not recommended by the board shall first require a majority vote of the council for consideration.

4) A three fifths (3/5) vote shall be required to adopt any change.

Sec. 5. Quorum. Fifteen (15) delegates other than the board of directors of the LWVCO shall constitute a quorum for the transaction of business at the council provided that there is representation from at least forty (40) percent of the local Leagues.

**ARTICLE XIII
RECOGNITION OF LOCAL LEAGUES, INTER-LEAGUE ORGANIZATIONS
AND LEAGUE UNITS**

Sec. 1. Local Leagues.

- a. Local Leagues are those Leagues which have been so recognized by the LWVUS.
- b. The LWVCO board of directors shall recommend to the board of the LWVUS that it recognize as a local League any group of members of the LWVUS in any community within the state provided the group meets qualifying requirements for local Leagues as adopted by the national convention.

Sec. 2. Inter-League Organization.

- a. Members enrolled in local Leagues may create formal or informal ILOs in order to promote the purpose of the League and act on county, metropolitan or regional governmental matters of common concern.
- b. ILOs shall be organized in conformity with qualifying requirements formulated by the national board of directors and adopted by the national convention.
- c. All funds held by an ILO from which recognition has been withdrawn shall be prorated among Leagues responsible for funding the ILO.

Sec. 3. State League Units. SLUs composed of members-at-large shall be organized at the discretion of the state board and bear the same relationship to the state board as units of a local League bear to the local League board.

Sec. 4. Withdrawal of Recognition. The state board may recommend to the national board that recognition be withdrawn from a local League or ILO and may dissolve a SLU when it has been determined that there has been recurring failure to meet qualifying requirements. In the event of recurring failure of a local League to meet these qualifying requirements, the board of directors of the LWVCO may recommend to national board that it withdraw recognition from the Local League. All funds held by a local League from which recognition has been withdrawn shall be paid to the LWVCO

Sec. 5. Disposal of Funds and/or other Property.

- a. When recognition has been withdrawn from a League organization, moneys and securities which may at the time be owned by or under the control of that organization shall be paid to the LWVCO after the state and national per member payments and other obligations have been met.
- b. All other property which may at the time be owned or under the control of the League or SLU shall be disposed of to such person, organization or corporation for such public, charitable or educational uses and purposes as the board of the group in its absolute discretion may designate.
- c. When recognition is withdrawn from an ILO or similar group, the funds remaining in the treasury after all obligations have been met shall be distributed in equal part to the local Leagues that constituted its membership.

ARTICLE XIV MANAGEMENT

Sec 1. Staff. The board of directors is authorized to hire such staff as needed to carry out the purpose of the organization.

Sec. 2. Books and Records. The LWVCO shall keep correct and complete books and records of account, minutes of the proceedings of its board and such other records as may be necessary or advisable or required by law at the registered or principal office of the LWVCO. All books and records of the LWVCO may be inspected by a director for any proper purpose at any reasonable time, upon reasonable notice to the secretary of the LWVCO.

Sec. 3. Non-Discrimination. The LWVCO shall not discriminate or allow unlawful harassment based on race, color, religion, creed, gender, age, national origin, ancestry, disability, marital status, military status, political affiliation, sexual orientation, gender expression, or socioeconomic status in any of its activities or operations. These activities include, but are not limited to, all employment decisions, selection of volunteers, selection of vendors, access to services and the provision of services.

ARTICLE XV FINANCIAL RESPONSIBILITY

Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters of Colorado shall commence on the first (1st) day of July of each year and end on the thirtieth (30) day of June of the following year.

Sec. 2. Financial Support.

a. Dues. Each member shall pay annual dues (except as provided for in Article III. Sec.2, 3). Life Members) to the local League in which enrolled. Members-at-large pay dues directly to the LWVCO. Dues from members of SLUs will be collected by the unit secretary/treasurer and forwarded to the LWVCO.

b. National and State Per Member Payment. Each local League shall make a national per member payment (PMP) in the amount to be determined by the LWVUS and a state per member payment in the amount determined by a three-fifth's (3/5) vote of the state convention. National PMP and state per member payment are included in the dues paid by members-at-large and members of SLUs.

c. When two (2) or more members reside at the same address in common household, the payment determined by the national and state conventions shall be made for the first member; a payment equal to one-half (1/2) times the payment shall be paid for each additional member.

d. A student is defined as an individual enrolled either full or part-time in an accredited educational institution.

ARTICLE XVI NATIONAL CONVENTION AND COUNCIL

Sec. 1. National Convention. The board of directors of the LWVCO at a meeting before the date on which names of delegates must be sent to the LWVUS shall elect delegates to the national convention in the number allowed the LWVCO under the provisions of the bylaws of the LWVUS.

Sec. 2. National Council. The board of directors of the LWVCO, at a meeting before the date on which names of delegates must be sent to the LWVUS, shall elect delegates to the national council in the number allowed the LWVCO under the provisions of the bylaws of the LWVUS.

ARTICLE XVII INDEMNIFICATION

Sec. 1. Indemnification. The LWVCO shall indemnify any director, officer, specified representative or former director, officer or specified representative of the LWVCO or any person who may have served at its request against expenses actually and reasonably incurred by him or her in connection with the defense of any action, suit or proceeding, civil or criminal, in which s/he is made a party by reason of being or having been an officer or director of the LWVCO, except in relation to matters as to which s/he is adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of her/his duty to the LWVCO.

ARTICLE XVIII PARLIAMENTARY AUTHORITY

Sec. 1. Parliamentary Authority. The rules contained in Robert's Rules of Order Newly Revised shall govern the corporation in all cases to which they are applicable and in which they are not inconsistent with the bylaws of the League of Women Voters of Colorado.

ARTICLE XIX AMENDMENTS

Sec. 1. Amendments. These bylaws may be amended by a two-thirds (2/3) vote at any convention/council of the LWVCO using the following procedures:

- a. Proposals for change shall be submitted by the board of any local League, ILO, SLU, or by the state board. Such proposed amendments shall be submitted in writing to the state board at least three (3) months prior to the opening date of the convention.
- b. All such proposed amendments together with the recommendations of the board of directors of the LWVCO shall be sent to the presidents/leaders of local Leagues and ILOs and to the leaders of SLUs at least two (2) months prior to the opening date of convention.
- c. The presidents/leaders of local Leagues, ILOs and leaders of SLUs shall notify the members of their respective Leagues or units of the proposed amendments. Failure of any member to receive such notice shall not invalidate amendments to the bylaws of the LWVCO.

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Nominating Committee Report – 2020

Council LWVCO

The Nominating Committee of the League of Women Voters of Colorado presents the following slate:
(New directors in bold)

Officers:

President: **Karen Sheek (2021) Cortez/Montezuma**

President Elect: **Karen Sheek (2021) One-year term**

Vice President: **Barb Whinery (2022) Greeley-Weld**

Secretary: **Irene Tynes (2022) Denver**

Treasurer: Bonnie Seals (2021)

Directors:

Director-at large: Lena Brown (2022)

Director-at-Large: **Mandy Nuku (2022) Boulder County**

Director, Local League Support: **Lois Adams (2022) Pueblo**

Director, Technology: Rionda Osman (2021)

Director, Action and Advocacy: Toni Larson (2022)

Director, Voter Service: Gerry Cummins (2021)

Director-At-Large: **Beth Malmkog (2022) Pikes Peak**

Director-At-Large: **CJ Larkin (2021) Denver**

Director-At-Large, Voter Service (succession plan for Voter Service): **Steve Coddington (2022) Denver**

Director, Fund Development: Unidentified

Recommendations:

1. A fund development professional be identified, recruited and appointed to the board.
2. A maximum 6-year term for board members (or a maximum of three consecutive two-year terms) to be considered by next year's Bylaws Committee.
3. The board have at least two, and possibly three, of its six meetings per year on the Western Slope and further South on the front range, to facilitate attendance by those board members who live well outside the Denver Metro area. Thought should be given to providing all meetings via remote conferencing, and funding for travel for the president and for board members outside the Denver metro area should be increased.
4. Consideration should be given to making the secretary position also have responsibility for communication planning.
5. Newer board members should be mentored by experienced members for a length of time based on the needs of the mentee; the mentorship should be codified in Board Policies and Procedures.
6. New policies and procedures require orientation for new members and annual board training for new and returning members. These may be conducted by webinar or in person.
7. The Nominating Committee has compiled a list of possible candidates for the future; the Nominating Committee Chair should be notified when vacancies occur in order to take advantage of that talent.

Members of the Nominating Committee:

Ruth Nerenberg, Chair (2021)

Judy Beerbaum (BOD)

Connie Fox

Doris Kester

Chris Humphries

Andrea Mitchell (BOD)

LOCAL LEAGUE SUPPORT

Jean McGuire, Vice President, LLS Director, LWVCO 100th Anniversary Chair

In 2019, we revamped our approach to Local League Support. The League of Women Voters of Colorado Board of Directors chose a new direction as it continues to work to provide relevant and timely services to local Leagues in Colorado. The former Membership and Leadership Development (MLD) program is now the Local League Support (LLS) program. The goal of Local League Support is to provide support that is individualized and tailored to meet the needs of the local Leagues to effectively achieve the League's mission, vision and impact.

The summer and fall of 2019 was spent talking with or visiting local League leaders to learn what their strengths, opportunities, and needs were. Monthly and quarterly calls and ongoing contact continues with LLs, however this is driven more so by the LLs and their needs. In addition, though the leadership of Ruth Stemler, President of LWVCO, we began conducting President's calls starting in the fall of 2019. These occur about every two months to keep local League leaders better informed and connected with the League's work across the state and to share concerns, questions and best practices amongst Leagues.

State Board members have expanded their support to LLs through visits across the state whether that is in conjunction with an issue the League is advocating for, such as National Popular Vote, a 100th Anniversary Celebration, or to coach a LL or aspiring State League Unit.

A local League Leadership survey was conducted at the end of 2019 to ascertain training/workshop needs. We conducted our first workshop via Zoom in March (Insurance) and plan to roll out a series of on-going on-line workshops in the coming months.

The number of grants offered to LLs has also expanded in the last year, offering LLs much-needed financial support for the work they do.

The document library on Club Express is a work-in-progress and we will continue to expand this resource for all of our local Leagues.

We currently have 16 local Leagues, 1 State League Unit and several Members At Large in areas where there is not a local League.

	Primary	Additional	Student	Life	Total(s)
LWV of Colorado	4	0	1	1	6
LWV of Boulder County	204	25	19	19	267
LWV of Pikes Peak Region	77	11	4	0	92
LWV of Denver	274	31	6	13	324
LWV of La Plata County	86	15	1	4	106
LWV of Greeley-Weld Co.	48	11	3	0	62
LWV of Pueblo	46	4	3	0	53
LWV of Larimer County	208	32	4	15	259
LWV of Jefferson County	151	7	2	13	173
LWV of Mesa County	34	6	4	2	46
LWV of Adams County	26	0	1	0	27
LWV of Arapahoe & Douglas Co.	82	11	4	1	98
LWV of Gunnison Area	48	2	0	0	50
LWV of Montrose County	44	8	0	0	52
LWV of Estes Park	74	28	0	0	102
LWV of Chaffee County	74	33	0	0	107
LWV of Montezuma County	24	5	0	1	30
LWV of the San Luis Valley	12	0	0	0	12
Total(s)	1516	229	52	69	1866

100th ANNIVERSARY

Jean McGuire, Vice President, LL Support Director, LWVCO 100th Anniversary Chair

In 2020, we are celebrating two milestones. On February 14th, the League of Women Voters turned 100 and on August 26, we will be celebrating the 100th Anniversary of the passage of the 19th Amendment guaranteeing women the right to vote.

Collaboration on this year-long celebration began in early 2019 and the League kicked off our planning at the 2019 LWVCO Convention where a 100th Anniversary workshop was offered. There, we began sharing information, sample articles, and other tools local Leagues could utilize as they began developing their local celebration plans. Since then, we have added additional articles, sample proclamations, a “History of the Suffrage Movement” PowerPoint presentation to the toolkit found in the website’s document library. The 100th Anniversary has given us the opportunity to form partnerships with other organizations, not only for 100th Anniversary celebrations, but to collaborate for better policy results in 2020 and beyond. We partnered with the Colorado Women’s Suffrage 2020 Collaborative through History Colorado and the Governor’s Women’s Vote Centennial Commission along with other organizations such as the Black American West Museum, the Colorado Women’s Hall of Fame, Colorado Women’s Press Club. Local Leagues are also collaborating with organizations within their communities and many have seen their membership grow because of this.

We developed 100th Anniversary merchandise which we have offered at all of our statewide events and many local Leagues have sold merchandise at these events as well. All Leagues received a 100th Anniversary table runner. A local League 100th Anniversary grant was made available in early 2020 in conjunction with the 100th Anniversary.

We have participated in or plan to participate in several events in 2019 and through 2020 including:

- Women’s Equality Day on August 26, 2019 and 2020.
- On February 14, 2020, we supported the League’s National Day of Action – Women Power the Vote at our Legislative Conference, had proclamations read in both the House and Senate with Leaguers In attendance, had the U.S. Flag flown in our honor over the State Capital and the Governor spoke at our conference and cut the celebratory cake!
- Our Leader of Democracy event this year, planned for August 19, 2020, will not only honor prominent women of today, Polly Baca and Lauren Casteel but also Elizabeth Piper Ensley, active leader in the Colorado Suffrage Movement.
- Colorado State Fair Parade is being held on August 29th, 2020. We hope to have as many Leaguers as we can participate.

Uncovering the history of the suffrage movement and the League of Women Voters allows us to see the full picture of the movement, including the successes and shortcomings. The 19th Amendment did not break down barriers for all women and inclusion was not part of our foundation as a League. By reflecting on this history, we can commit to the future; embracing diversity, equity, and inclusion in all we do.

LWVCO Voter Service Report – 2019 – 2020

Gerry Cummins, Vice President, Voter Service

- **Ballot Issues:** There were two state-wide ballot issues which had been referred by the General Assembly in 2019. They were Proposition CC (Lifting Revenue Restrictions found in TABOR) and Proposition DD (Legalization and Taxation of Sports Betting). Prop CC failed while Prop DD passed. LWVCO printed 25,000 English copies and 5,000 Spanish copies of the Ballot Issues publication at a cost of \$4820.
- **2020 Ballot Issues:** To date, there are three issues which have qualified for the 2020 ballot. They are National Popular Vote (repeal), Citizenship Qualifications of Electors, and Restoration of Gray Wolves in Colorado. There are more initiatives that are going through the process to be on the ballot. The Ballot Issues pamphlet will be published in the fall.
- **GOTV:** LWVUS expanded their GOTV pilot program beyond the states of New Jersey and Florida this fall and added Colorado and Virginia. LWVUS purchased the state voter data file and targeted the 18-34 age demographic by mailing postcards reminding recipients to vote. LWVUS covered all costs relate to the GOTV effort, provided the artwork/graphics. LWVCO provided the following suggestions for the targeted mailing: Denver, Colorado Springs and the university communities of Boulder County, Larimer County, Weld County, and Mesa County. Results were analyzed by LWVUS.
- **LWVUS Grant(s) for Naturalization Ceremonies:** Early in 2019, LWVCO applied for and received an \$850 grant from LWVUS to be used to registering voters at Naturalization Ceremonies. The grant covered the months of February – November. A second grant was applied for and received for the same project. That grant is for \$1,000. The number of new citizens who registered to vote during the 2019/2020 Fiscal year numbered about 800. Local Leagues who registered voters in their communities included; Estes Park, Larimer County, Boulder County, Denver, Pikes Peak. LWV Arapahoe/Douglas took the lead to register new citizens at the USCIS offices in Centennial.
- *Note that voter registration activities have been suspended at this writing due to the COVID-19 event.*
- **Your Voice, Your Vote:** *Your Voice, Your Vote* was updated to include recent changes in election laws regarding voter registration and those individuals now eligible to vote. Other changes reflect the change in the Secretary of State's website for voters from 'govotecolorado.com' to 'GoVoteColorado.gov' and the addition of the Approval Voting minority party. It was printed in both English (21,000 copies) and Spanish (5,000) and distributed to local Leagues.

VOTE411.org – Cath Perrone

This project will be chaired by Cath Perrone. LWVCO has been billed and has paid a \$6,000 stipend to LWVUS for use of this platform. VOTE411 went live on February 4 for the Presidential Primary. LWVUS contacted the candidates.

Our goal this year is to have all local Leagues participating in VOTE411 and providing local information on both candidates and issues as we go through election

season. Cath will provide training to any League who needs it.

Typically, LWVCO contacts all Colorado candidates from US Senate level down to the RTD and District Attorney level. Our intent is to have them included for the Primary Election in June as well as the General Election in November.

With the help from all of the Colorado local League VOTE411 Coordinators, LWVCO educated more voters than any other off-year election cycle! You all should be extremely proud of all the candidate outreach, VOTE411 publicity, candidate debates/forums, and other voter service work.

In 2019, VOTE411 had over 1.2 million sessions from Jan 1st through Election Day, and nearly 1.1 million of those sessions included the online voters 'guides nationwide! That represents an 84% increase in sessions nationwide to voters 'guides on VOTE411 as compared to the 2017 cycle, and a 264% increase over the 2015 election cycle. In Colorado, about 4% of those who voted in the 2019 Colorado election used VOTE411. There was a 257% increase in VOTE411 usage between 2017- 2019. Looking at the 2019 Google analytics, it looks like it cost 8 cents per user in Colorado to publish and distribute the voters 'guide on VOTE411! These numbers show that voters turned to the League in record numbers this year! The hard work everyone put into creating the voters 'guide and publicizing the guide in your communities paid off and we educated the most voters ever in an off-year election cycle! Congratulations!

A new approach has been taken to posting races which enabled VOTE411 to have basic candidate information for all voters in the top 300 most populous cities, along with all the communities our local Leagues covered! In Colorado, LWVCO is asking local Leagues to report all races they are covering and is aggressively trying to fill in the gaps where voids appear in the 2020 elections.

Due to this new, more comprehensive model, we are able to increase the publicity for the website and was able to help spread the word about the program to new audiences and enter new partnerships which helped reach our target communities. Keep up the great work that empowers voters by providing an easy to use voter guide for all their candidate and ballot measure information.

**League of Women Voters of
Colorado Treasurer's Report
for 2020 Council**

During the fiscal year 2020, we made several changes to the financial operations of LWVCO.

- We switched from Quickbooks (QB) desktop version to QB on-line version. This has improved sharing of financial activity between the Treasurer, Executive Director and Operations Manager. Using QB desktop required the movement of the QB database between the office and the volunteer Treasurer working from home. With the on-line version, we can simultaneously look at activity, make changes as we are talking, and lose less unproductive time uploading and downloading the database.
- We hired an independent auditor to review the League's books for the fiscal year ended 2019. He reviewed all transactions, asked each Local League to review their respective Education Fund report to ensure we are good stewards of your funds, and gave suggestions on how improve the financial status of the League. We received a clean audit! We have now put in place plans to repeat the audit process every other year.
- Working with the Investment Committee, chaired by Liz Black, the Treasurer talked with a few organizations and researched others to ensure our investment funds are invested properly. Alternatives explored included creating an endowment fund with Community First Foundation, investing with the Denver Foundation, investing in artificial intelligence investment strategies and others. We are still considering investing a small portion of our investment funds as an endowment, but the general decision was our investments are in good hands using Investment Trust Company. This exercise was one of due diligence.

Financial statements are provided in separate attachments to this report.

Respectfully submitted,

Bonnie Seals

Treasurer

LWVCO

Report for Council 2020 Action and Advocacy

Continuing the implementation of the LWVCO strategic plan, the Legislative Action Committee (LAC) and the Action and Advocacy team worked to increase advocacy activities and to streamline procedures and structure. Emphasis is also on having more people from Leagues outside the metro area to participate electronically in League meetings in general and the LAC particularly.

Legislative Action Committee (LAC)

Year one of the 2019-2020 session appeared a business as usual session for the League, but in reality there was a lot of preparation for changes to come in the second year of the session. In the second year the League moved to an online Legislative Letter, and the staff Legislative Liaison took over chairing the LAC meetings. The hours and pay were increased for FY2021. The League LAC intends to do more work at the national level and to become more of a year-round committee following closely interim committees and the budget making process. Unfortunately, the global pandemic slowed down some changes, but these will be picked up during FY2021.

LWVCO Positions for Action 2019 – 2021

Every two years the position book is updated. This year besides describing action taken during the past two years, parts of the book were revised. The formatting is different, and it was made to parallel more closely the national position book. We placed the Principles at the beginning of the book so they are less likely to be forgotten and put the LWVUS essay on “Taking Action” in the front also. The cover was given a new design. Besides the subject area experts that updated their sections, the following people spent considerable time on the formatting of the book: Harry Hempy, Leslie Chomic, Jean Fredlund, and Toni Larson.

Issues Outside the Legislature:

Census/Redistricting/Drawing the

Lines

Some local Leagues are involved with their local “Complete Count Committees” and Toni Larson attends the state Complete Count Committee meetings as a representative of LWVCO, which is a member of the state committee. We received a grant from LWVUS for redistricting activities but did not spend all the money. LWVUS authorized LWVCO to use the “left-over” money for work on the census. Again, the stay in place order has curtailed original plans, but online material is available for local Leagues to use.

People Powered Fair Maps campaign, a project of the LWVUS, is focused on passing much improved redistricting throughout the country. Every state is participating in the project. Colorado is ahead of the game, and we are preparing for the implementation of the redistricting commissions in Colorado. An education PowerPoint is available and an observer guide. A webinar has been

developed and will be available shortly. Students from Colorado College and the University of Colorado Colorado Spring participated in the production of the PowerPoint. Activity in this area will ramp up in early August.

National Popular Vote (NPV)

During the 2019 session of the Colorado General Assembly, a measure was passed regarding NPV. A rather obscure provision in the Colorado Constitution allows citizens to place bills passed by the legislature on the ballot if the bill has no "safety clause." This provision has not been used since 1932 according to our information. Those against the legislation have succeeded in getting enough signatures on a petition to place NPV on the ballot in 2020. The League is the main organization rallying around NPV; it is being supported by the national pro-NPV organization. As soon as the opponents turned in signatures to place their proposal against NPV on the ballot, the League sprang into action with a press release and several action activities for local Leagues. The state is being blanketed by presentations and activities, and the effort is led by Sylvia Bernstein and Linda Sorauf.

Fair Tax Colorado

The League is working with Vision 2020 a coalition organization working to place on the ballot a provision for a graduated tax. The current provision in the Colorado Constitution only allows for a flat tax. With the graduated tax as proposed, additional tax money would be captured allowing for the support of more state services. The proposal passed through the petition process and is ready for signature gathering. The impediment now is the "shelter in place" order.

Alternative Voting Methods

Celeste Landry and Gaythia Weiss studied a concurrence proposal suggested to be passed at the national convention on alternative voting. It is the position of the LWV Colorado that the word "majority" is an inappropriate word for the concurrence and should be removed. Celeste and Gaythia will hold a caucus at convention to explain the reasoning behind removal of the word majority but supporting the concurrence overall.

Miscellaneous

Proclamation

A 100th Anniversary of the League of Women Voters proclamation passed both the House and Senate of the Colorado General Assembly. Governor Polis signed a separate proclamation and attended an afternoon celebration of February 14, 2020.

Climate Change and Economic Mobilization Resolution

America Sherwood is working with other League members across the country on a resolution regarding Climate Change to be voted on at the LWVUS national convention. At the LWVCO convention in early June 2019, there was unanimous support for this action.

HR1, *For the People Act*

Working with Beth Hendrix (ED) and a coalition on HR1, *For the People Act*, the main activity to date is a postcard campaign directed at Senator Cory Gardner requesting a yes vote on the legislation.

Equal Rights Amendment (ERA)

The required number of states have now ratified the ERA. But, the deadline for reaching this milestone passed. The deadline needs to be extended so the ERA will be deemed passed. A postcard campaign directed at Senator Cory Gardner began early May 2020.

Secretary of State (SoS) Lobby Commission and Election Commission

Andrea Wilkins, Legislative Liaison, serves on the Secretary of State Lobby Commission and Toni Larson, Director of Action and Advocacy, serves on the SoS Election Commission.

Lena Brown, Director LWVCO Board, took charge of Program Planning for both state and national Leagues.

Within the constraints of the global pandemic, the action and advocacy group will continue carrying out as many educational and advocacy activities as possible based on League priorities.

Toni Larson, Ph.D.
Director Action and Advocacy
May 2020

Governance Annual Report

April 18, 2020

LWVCO Strategic Goal 5 – “Improve governance - In order to reflect the true nature of LWVCO as a major 501(c) (3) organization with an endowment of over \$0.5 million and a mission that is critical to the future of our State and of our nation: strengthen board understanding of its role as a governing body, as well as its responsibility for corporate policies and procedures and financial oversight.”

Topic	Activity	Progress and Recommendations
Organization al & Board Development	Nominating Committee – Ruth Nerenberg, Chair Complete work with the nominating committee to create a process aimed at ensuring that it is: INTENTIONALLY involved in presenting a slate of nominees and volunteer replacements that include both geographical and diverse populations (as defined by DEI characteristics of LWVCO) and, matches state- wide needs with individual skills.	<i>Please refer to the Nominating Committee Final Report for results.</i> <ul style="list-style-type: none"> Members of the Committee Ruth Nerenberg, Connie Fox, Chris Humphries, Doris Kester, Andrea Mitchell and Judy Beerbaum met monthly beginning in February Created and used for nominating process improvement were: <ul style="list-style-type: none"> * a recruitment tracking system * a skills identification tool, and * an applicant survey
	Policies & Procedures – Judy Beerbaum, Chair By Council 2020 establish a team to review current documents and rewrite a Policy and Procedures (PP) Manual that governs LWVCO while complying with minimum and contemporary legal standards.	<ul style="list-style-type: none"> A work group consisting of Jean Fredlund, Judy Beerbaum, as members; along with Ruth Stemler and Beth Hendrix as ex- officio members was established and met bi-weekly beginning in Nov. 2019 with continuation through LWVCO Council in May 2020. The “final” versions of the 2020 Policies & Procedures Manual along with a “Conflict of Interest and Loyalty” form were completed. Recommendations: <ul style="list-style-type: none"> * require a formal legal review of the 2020 Manual * create a Grants Acceptance Policy * comply with the legal requirement for <i>annual review</i> by the entire LWVCO Board of Directors * approach Policies & Procedures revision as an continuous process

Submitted by Judy Beerbaum – Director-At-Large

Technology Report for 2020 Council

Rionda Osman

Facilitating the grantees who implement Club Express systems

Twelve local leagues now have Club Express member management software or are in the process of implementing their systems. They are: Arapahoe/ Douglas, Boulder, Chaffee, Denver, Estes Park, Greeley/ Weld, Gunnison, La Plata, Larimer, Mesa, Montrose, and Pikes Peak. Jefferson County has applied for a setup grant.

The State Office site has presented particular problems. The function of the State Office is not suited to the standard configuration, so it is difficult to determine whether issues are due to incomplete implementation or system problems. The current virtual database setup has been responsible for several issues.

Supporting communication among local leagues

A Technology page has been added to the LWVCO site which will allow us to share more information.

For the past seven months, Implementation Teams have received a short newsletter: Network Notes. The information consists of tips for setting up a Club Express system, finding logos and copyright-free graphics and photos, and collecting data. In addition, when we have had news of the impending collaboration between Club Express and LWVUS, we have passed that information on to the local leagues. The memos have been posted on the Technology page on the LWVCO website.

Colorado Websites Forum: Difficulties with the implementation of the State Office site have impeded the formation of a forum. Club Express Service is working to help resolve the difficulties.

Data collection and reporting

Data points to be collected by all the local leagues have been preliminarily defined. A reporting system through Google Docs will be finalized in the near future.

Google Analytics: The State Office has established an account with Google Analytics and the Boulder website has been set up as a sub-account. A first-try at reporting in this pilot program is coming soon.

Data Ambassadors: The LWVUS committee to define data evaluation processes has met 5 times. The draft of Evaluation Principles has been posted on the LWVCO website. The group is charged with providing a toolkit of materials and recommendations for data collection, usage, sharing, and storage. Their deadline is the national convention.

News from Club Express

Dan Erhmann, President of Club Express, reports that negotiations with LWVUS's Jason Johnson and Kevin Ringcamp are proceeding and a contract announcement will be made soon. The work described by Dan includes automatic fee sharing and automatic updates to the national database when local records are changed.

PROPOSED PROGRAM FOR 2020-2021

CURRENT PROGRAM

The LWVCO Board recommends retaining all current LWVCO Positions.

RECOMMENDED PROGRAM

1. The LWVCO Board recommends NO new study or review of positions.
2. The LWVCO Board recommends the LWVCO goals to implement the LWVUS adopted program – a League-wide Campaign for Making Democracy Work.

NON-RECOMMENDED PROGRAM

A non-recommended program may be adopted provided consideration is ordered by a majority vote on the first day of convention and on a following day the proposal for adoption receives a three-fifths (3/5) vote.

Non-recommended study or review:

1. Sales tax on food

Annual LWVCO Development Report FY 2019-20

by Barb Mattison, Director for Development and Beth Hendrix, Executive Director

FOUNDATION ELEMENTS: building blocks to increase fundraising

Establish a Development Team: **Completed!** This team, consisting of the Director for Development, the Executive Director, a member from the Fund Development Task Force (Strategic Plan), LWVCO's Grant Writer, and a non-League member, meets quarterly to monitor and make suggestions re: 1) implementation of LWVCO's 2019-20 Development Plan, and 2) development of a 2020-21 plan.

Add the CRM Module: **Underway.** Staff and Board members are working to implement this Club Express database for donor cultivation and retention.

Establish a Donor Follow-up and Cultivation Plan: **Partially Completed (CRM Underway).** LWVCO is implementing a Donor follow-up plan that will be strengthened with use of the CRM Module.

Publish an Annual Report: **Completed!** The 2018-19 LWVCO Annual Report is printed and distributed.

Join Community Shares: **Completed!** We've been accepted. LWVCO will soon be on this workplace giving organization's list of nonprofits and will be part of the 2020-21 workplace giving campaign.

FUND DEVELOPMENT ACTIVITIES

Memorials and Honors: Mothers' Day - LWVCO is soliciting gifts in honor of our mothers and will add other honors' campaigns.

Grants: LWVCO Executive Director Beth Hendrix and Grant Writer Lisa Runkel are working on foundation proposals. Foundations and Grants line item goal is \$45,000 with \$49,513 realized.

Advocacy Appeal: The fall Advocacy Appeal raised \$11,140. Our budget goal was \$17,000. People may have chosen to give online. These donations go into Unrestricted Gifts and that fund, although budgeted at \$5,000, totaled \$16,645 at printing time. Thank you to everyone who gave!

Education Appeal: The spring Education Appeal was sent out in April via US Postal Service with a goal of \$13,000 (no results as of printing time). *Your Voice, Your Vote* was included in each envelope.

Colorado Gives Day: The amount raised from Colorado Gives Day is \$10,500. Budget goal: \$12,000.

Planned Giving: LWVCO received 3 planned gifts in 2018-19 and another in early 2020 (unbudgeted income). LWVCO is updating Planned Giving materials; we'll share this template with local Leagues.

FUND DEVELOPMENT POLICIES AND PROCEDURES

LWVCO has fund raising policies that will be available to share with local Leagues in summer 2020.

LEADER OF DEMOCRACY 2020: *Breaking Barriers* (2020-21 fiscal year - no results in this report!) Leader of Democracy 2020, celebrating the League's 100th Birthday and the 100th Anniversary of the Ratification of the 19th Amendment, will be **Wednesday, August 19, 2020, 6 – 8 PM, at DaVita World Headquarters, 2000 – 16th St., Denver, Colorado.** DaVita is donating their 14th floor event space and outdoor patio to LWVCO for this celebration! Registration @ \$100/person is open at:
https://lwvco.clubexpress.com/content.aspx?page_id=4008&club_id=314195&item_id=1203054 (right click)

Honorees/Leader of Democracy Award Winners: **Sen. Polly Baca**, first Latina elected to the Colorado State Senate; **Lauren Casteel**, CEO, Women's Foundation of Colorado and a crusader for social justice; and **Elizabeth Piper Ensley**, the treasurer of the Non-Partisan Colorado Equal Suffrage Association.

We'll also honor the student winners of LWVCO's National History Day competition!



EXECUTIVE DIRECTOR'S REPORT

Change.

My first day at LWVCO was December 3, 2018. For a year prior, the organization was in the throes of strategic planning: challenging board members to look at things differently, to imagine alternate processes and scenarios, and to think outside of the box. This has been exciting and difficult work, because it involved change.

Today, the world is changing beyond anything we've imagined. And LWVCO will adapt and emerge a leader, because the foundation was laid by the leaders of today and yesterday.

A lot of people have contributed their time, talent, and treasure to the League of Women Voters of Colorado to bring the organization to its current level of activity and success. Ruth's President's Report does an excellent job of recapping major accomplishments of LWVCO board members and contributors, and I won't repeat her, though the people she listed and the successes achieved deserve to be continually shouted from the rooftops.

I will, however, shout about Ruth Stemler and all that she has done. She led the charge on strategic planning, which has modernized and reinvigorated LWVCO. She coordinated task forces and associated chairs of eight areas to ensure that planning was comprehensive. She has pushed forward against hesitation and reluctance to change, understanding the need to respect and celebrate our history while welcoming new ideas and technologies; result: LWVCO has seen a 1200% increase in social media engagement. Her expertise in nonprofit management has brought LWVCO into the 21st century, and her push for evaluation has resulted in being able to confidently state that LWVCO educates between 9-11% of Colorado's voters each election. Ruth has put diversity, equity, and inclusion at the forefront of decision-making to ensure that democracy works for all Coloradans and has increased partnerships across the board. She's a great cheerleader, encouraging others to keep up the fight and celebrating victories large and small. Our visibility and activity have increased, resulting in a 215% increase in development funding.

LWVCO is the work of many, many talented people. But Ruth's impact on LWVCO after one year in the president's position is huge, and I ask all LWVCO members to join me in thanking her for her incredible work and commitment. It hasn't been easy, but I hope that Ruth takes a lot of pride in her accomplishments at LWVCO – I'm very grateful and honestly awed by her ability to get things done.

LWVCO will continue to change and evolve – survival demands it. We're better positioned to pivot as needed, due to the foundation laid by Ruth and the entire board and membership, and all of those who have worked for League principles in the past century. I look forward to being a part of it.

-- Beth Hendrix

President's Final Report to Council

It's time to say farewell to all of you. It was a tough decision to step down after the first year of my 2- year term. I served 4 years in the leadership of my local League and now 3 years on the LWVCO Board. It's time to move on.

I gladly came to the LWVCO board because the board was determined to develop a strategic planning foundation to change, modernize, and move our organization forward and to enhance the working relationship between the state office and local Leagues. That Plan was developed in the Spring of 2018, and still guides our work. The board vowed that the LWVCO would become a "force to be reckoned with." The LWV would no longer be a study-club for retirees but would become an outward-focused organization more relevant to the community. I am so very proud of the teamwork of the LWVCO board, staff and members in embracing and moving this Plan forward. The Plan has laid the foundation for a strong non-profit organization that can facilitate the reason we all joined the League – to adopt sound public policy. We are making some progress. There is still a great deal of work to do. I believe there are some Big Hairy Audacious Goals ahead!

I thank the countless members across the state with whom I worked over the last 3 years; you work tirelessly every week for the LWV in your community. I enjoyed getting to know you. I wish I could name you all individually. The President's Calls grew and were well received and well attended. Board Briefs effectively communicated our work in a more timely manner. You are committed to the mission of this organization, defending our democracy in a non-partisan manner. I applaud you!!

I would like to thank individual board members, staff and members. Initiatives outlined in our Strategic Plan, came to fruition because of their hard work.

- Judy Beerbaum led our work on Governance this year. Judy always had a strategic perspective. She tells her truth, assisting with the Executive Director task force and then working on the tough jobs: policies and procedures, nominating committee, bylaws.
- Lena Brown worked on the Voter, special projects and shared her passion for the environment.
- Gerry Cummins continued to lead Voter Service and assist local Leagues with their Voter Service questions.
- Jean Fredlund worked on policies and procedures and action and advocacy.
- Beth Hendrix led our communications and fundraising efforts, the use of tele-conferencing, partnership expansion, data collection, coordinated the office and staff, and generally kept our operations moving forward.
- Toni Larson worked on action and advocacy, Legislative Action Committee, census and redistricting.
- Cameron Manning kept the office, website and operations running smoothly.
- Barb Mattison took on fund development, starting a more diversified portfolio of fundraising strategies.
- Jean McGuire worked tirelessly on behalf of the local Leagues, developing a local League support program, revising the grants program, improving the document library and launching webinar trainings. Jean enthusiastically led our 100th anniversary efforts.

- Andrea Mitchell was always there to document our meetings, assist with new evaluation processes and add her wisdom to the Executive Team, technology, and bylaws.
- Rionda Osman became our first technology director transforming websites across the state and linking our state network for the first time. Our association management system is now national. Rionda also took on the challenge of data management and is linking LWVCO with the LWVUS data program.
- Cath Perrone continued to lead the effort on the vitally important VOTE 411.
- Bonnie Seals led us through our first audit, moved the office to a remote professional accounting system and watches over our finances and investments.
- Linda Sorouf and Sylvia Bernstein, my personal heroes, took on action and advocacy around the issue of National Popular Vote from the grassroots and developed a statewide program that links local Leagues. Thanks for teaching us!
- Andrea Wilkins led the Legislative Action Committee through an interesting and challenging year helping to bring our legislative letter online.

I thank the board members of previous years who have moved on but laid the groundwork for the organization to change and grow! You know who you are!

Finally, I am thrilled to leave LWVCO in the capable hands of the new diverse slate of officers assembled under Ruth Nerenberg's leadership on the nominating committee. Thanks, Ruth N.!

Get in trouble: good trouble, necessary trouble, John Lewis.

Onward!

Ruth Stemler
President